



Year 3 Welcome Meeting

We hope you will find the following information useful.

Following the presentation, if you have any questions, please contact the school admin team:

Telephone: 0208 979 2545

Email: office.hjs@hpp.school



Key Staff



Helen Lockey
Executive
Headteacher



Jon James
Head of School



Anna Gale
Assistant
Headteacher



Eve Cooper
Year 3 Behaviour
Lead



Lisa Maxted
Inclusion
Manager



Lauren Drake
Federation Business
Manager



Nikki McLachlan
Receptionist
PA to the ELT



Rachel Wibden
Welfare Staff

Yr 3 Team



Miss Rina Miah



Mrs Megan Gregory



Miss Cerys Stone



Miss Jennifer
Goddard

Classrooms



- The year 3 classrooms will be situated on the ground floor of the main building.
- Each class has a door that opens out onto the lower hall and library area.
- All the classrooms have a deck (or mezzanine) which the children can use as a cloakroom area to place their bags and coats.
- The children will each have a desk with a tray to store all their stationery.
- The schools Teaching and Learning policy expects specific displays within each classroom. This supports consistency and high expectations across the school.



Daily routine



- **8.30 - 8.45am** - Soft start to the morning. As soon as children arrive at school, they go straight to class where there will be an activity for them to complete.
- **8.50am** – Registration
- **8.50-9.20am** – Guided reading
- **9.20am** – English / Maths
- **10.20am** – Break time, Fruit and Milk
- **10.40am** – English / Maths
- **12 noon** – Lunch
- **1.05pm** – Afternoon lessons
- **2.50pm** – Assembly
- **3.15pm** – End of the school day

At the end of the school day children will be dismissed from the front playground.



Home-school diaries and home learning



Week's Beginning: _____

Weekly Learning Support Page

Homework

The school homework policy requires your child to complete the following activities at least 5 times each week (e.g. 5 x reading, 5 x spellings etc). Please tick the corresponding day and then sign the box at the end of the week.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Reading							
Phonics/Spelling							
Maths skills							
Parent signature				Teacher signature			

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Reading							
Phonics/Spelling							
Maths skills							
Parent signature				Teacher signature			

Home / School communication

Please use the space below if you have any messages / notes for your child's class teacher

- Each child will be provided with a home-school diary to record their homework.
- Children will be expected to complete reading, spellings and times tables 5 times per week.
- The home-school diary is checked daily so parents can also use this as a form of communication with teachers.
- We also have three fantastic online platforms, TTRockstars, Spelling Frame and Google Classroom. All children will be provided with their login details in September.

Spellingframe



Google Classroom

Behaviour



Bee Rules



Be kind to others



Be a good listener



Be respectful towards yourself, others and the school environment



Be hardworking and challenge yourself



Be responsible



- Hampton Junior School has very high expectations with regards to behaviour.
- The behaviour policy is consistently used throughout the school and features core 'Bee rules'
- The main feature is the YOYOB chart, which can be found in every classroom. This is an acronym for: You Own Your Own Behaviour.
- The chart provides both positive praise and clear consequences.
- Each year group has a senior leader allocated as a behaviour lead.

YOYOB Chart

Top Banana Child will move on to top banana if they have demonstrated outstanding behaviour and academic achievement *	Bee's Knees	Good Job If a child has been working really hard, been polite or generally lovely they can move their name to this card	Warning Following a verbal warning, children are to move their name on to the yellow warning card.	Playtime payback Children to stay in for a period of time. This will need to be with the class teacher!	Sent to(see chart on wall) Children to be sent to the Senior Leader for this year group!	Head of School Child to be sent to the head of school.
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School uniform



The governors and staff at Hampton Junior School believe the school uniform is an important part of the school's success. We believe it builds a sense of belonging to our school and we are extremely proud of the image portrayed by children wearing our school uniform in the local community.

School Uniform	Where to buy
HJS badge white polo/white polo top	School Days/ High street stores
HJS badge red sweatshirt or cardigan	School Days
Black or dark grey knee length skirt, trousers, <u>long</u> shorts for summer (i.e formal/city shorts - no lycra cycling short or leggings)	High Street stores
Red check knee length dress for summer	High Street stores
Black, grey, white or red socks or tights	High Street stores
Black school shoes (<i>NO trainers, boots or plimsolls e.g. Vans</i>)	High Street stores
Plain coat	High Street stores
HJS badge red backpack or suitable school bag	School Days/High Street stores
Plain red or black sun cap	School Days/High Street stores

PE / Games Kit

HJS badge house athletics t-shirt

Black shorts

Black HJS Hoodie

Plain black tracksuit trousers (no fashion branding)

Trainers

Games kit

Each child will be part of an HJS team. The t-shirt colour will be the same as this team e.g. Bushy = green



Bushy – Green

Hampton – Yellow

Thames – Blue

Tudor – Red

The Pupil Premium Grant



- Supports children in school - learning resources, interventions, free places in before/after school clubs, free holiday camps, food and activity vouchers during holidays
- Quick and easy to check - Parent/Carer full name, date of birth and NI number - a eform to collect this information will be sent to all parents after the meeting
- Prize draw for all parent/carers who complete the form regardless of entitlement - win one of four £50 Amazon Vouchers

Parent Pay & Free School Meals

Hampton Junior School uses Parent Pay, an online payment system, to collect all money for school events including the following:

- School meals- not for 23/24
- Educational visits/school journeys
- Swimming lessons
- Food technology contribution
- HJS school enrichment activities e.g theatre group

On the first day of term, we will issue you with a letter providing you with your username and password for Parent Pay. We would urge you to register immediately in order to be able to make payments to the school. If you need support, please do not hesitate to contact Mrs McCartney.



You can retain your existing account when your child
moves to another school that uses ParentPay.

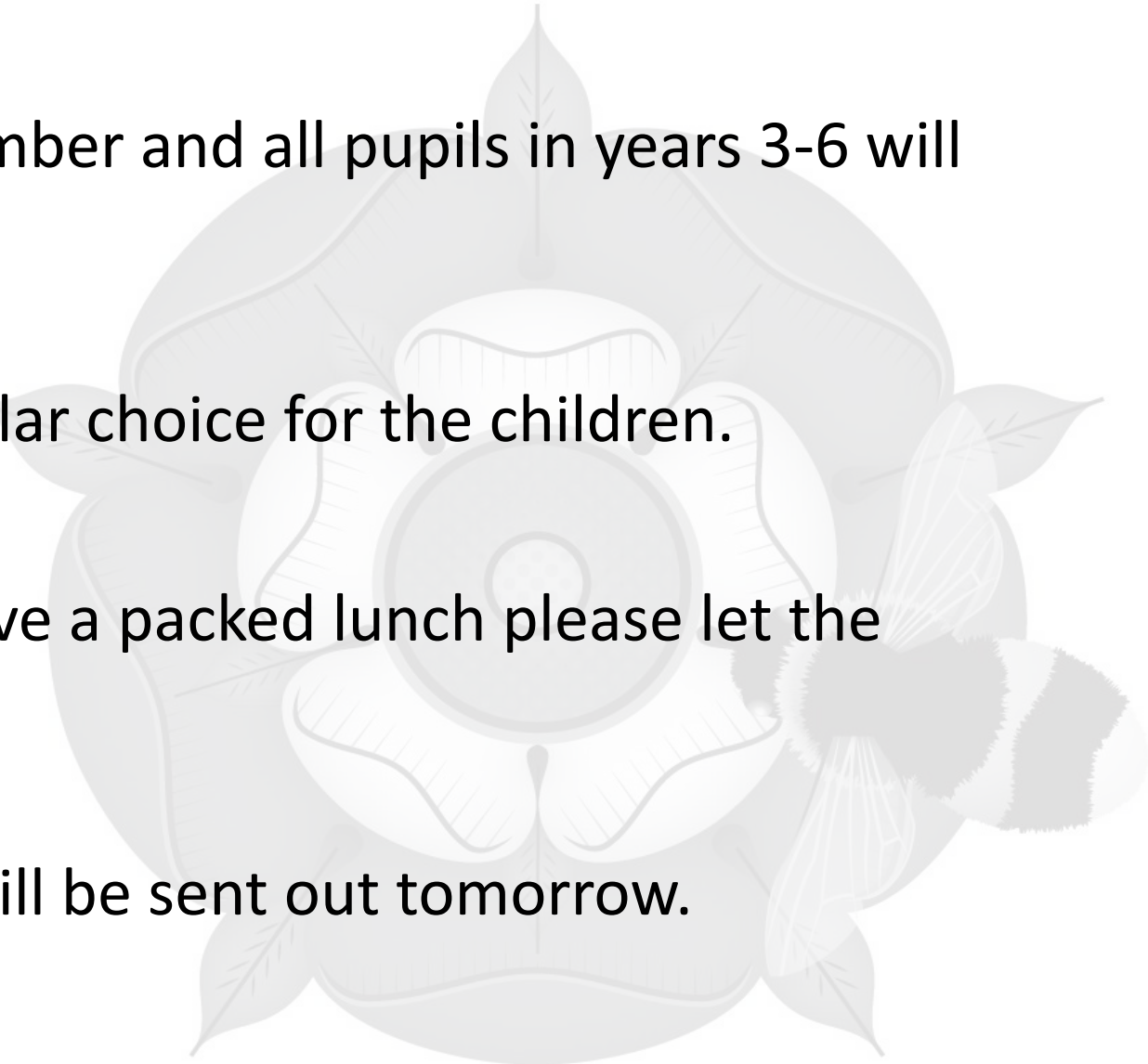
Mayor's Meals (one year initially)

This scheme will be starting in September and all pupils in years 3-6 will be entitled to a free school meal.

We understand that this will be popular choice for the children.

However, if you wish your child to have a packed lunch please let the admin team know.

Information regarding special diets will be sent out tomorrow.



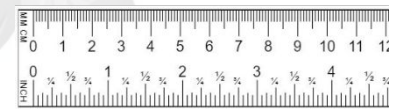


At HJS we want to encourage pupils to become independent learners who take responsibility for their own equipment. Therefore, all children are expected to have the following equipment at school. Please ensure all personal equipment is clearly labelled.

This stationary should be replenished regularly.



- *Named pencil case (suitably sized to fit in a tray)*
- *HB pencils (x3) for writing*
- *300mm ruler*
- *Eraser*
- *Colouring pencils*
- *Purple Biro (not gel pen)*
- *Pritt Glue stick and spare*
- *Pencil sharpener (to catch shavings)*
- *Whiteboard pen (x2)*
- *Yellow and green highlighter*
- *A4 Plastic press stud wallet for reading book and home school diary*



Equipment



£6



Attendance and Punctuality



In line with the school's attendance policy all absence requests during term time must be put in writing to the Head of School, who will respond accordingly.

Regular attendance and good punctuality at school are not only legal requirements, but are essential for children to access a broad and balanced curriculum and to fulfil their educational potential.

HJS identify 'good' attendance as being 95% or higher.

It is the parent/carer's responsibility to inform the school of the reason for a child's absence by 9am on the first day of absence.

If a child has vomited or has diarrhea then parents should keep them off school for 48 hours from the last period of sickness to ensure that they recover.

If a child is likely to be absent for a long period, greater than 3 days, the school may request that the parent provide medical evidence from a doctor / GP.

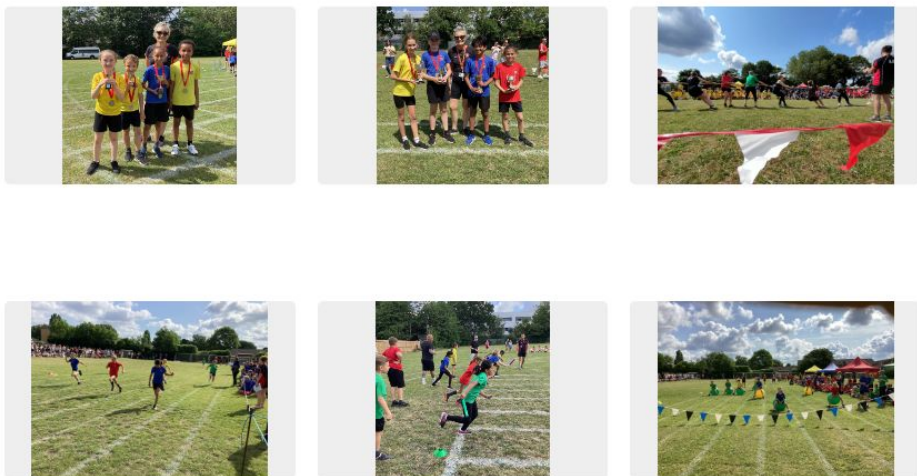
The Buzz

Summer Term - 22nd June 2023



Sports Day

Sports Day 2023 will certainly be one to remember! What a fantastic day full of plenty of competition and determination with every student representing their respective house with such pride. Congratulations to everyone for taking part and putting in 100% effort. The winning house will be revealed soon!



Communication

HJS is an extremely busy school and therefore it is vital that we maintain excellent communication with our families. We do this using the following:

- ❖ Phone calls
- ❖ Parenthub
- ❖ Emails
- ❖ The Buzz
- ❖ Facebook / YouTube
- ❖ Termly parent consultations
- ❖ Parent year group meetings
- ❖ Termly curriculum maps / newsletters
- ❖ Google Classroom
- ❖ Homeschool Diary
- ❖ Playground

Medical needs



Welfare staff: Rachel Wibden (Paediatric First Aid – FAIB)

Short Term Medication:

Whenever possible parents/carers should administer short term medications such as antibiotics, nose drops, eye drops, and ear drops at home.

If it is necessary to administer short term medication during the school day, such medication will be given by school staff only if:-

- 1) The parent/carer has completed a medical consent form
- 2) A parent/carer gives the prescribed medication to the school office in a clearly labelled container with the pharmacist's label intact, showing the child's name and instructions for administering the medicine.

Long Term Medication:

All children will need a health care plan completed with the welfare officer.

Next steps

- Please ensure that all our **Forms** are completed by Thursday 13th July <https://www.hpp.school/junior-school/parent-information/welcome-pack>.
- **Welcome meeting** - September 7th at 3.30pm. Curriculum focus.
- Talk to your children regularly about September

