



## HISN Code of Conduct for Pupils to Engage in Google Meet sessions

When we use Google Meet, the following behaviour expectations must be understood and followed by all.

### **Child: To keep everyone safe, I will:**

- Make sure I am in a central area of the house, and not in my bedroom
- My environment is quiet and free from distractions
- Follow the school expectations for behaviour and be kind to everyone on the call
- Make sure that I am on time for all Google Meet sessions. If I am 5 minutes late to a Google Meet session, I know that I will not be able to join
- Make my adult stay with me for my Google Meet session
- Have my video turned on and my microphone on mute
- Try my best to be attentive and focused for the live session
- I will use the raise my hand button to let the class teacher know that I would like to share something, so that they can unmute me or ask me to share
- Wait patiently for my turn to speak, and know that it is ok if I would rather just watch and listen. There is no expectation to say anything during the call if I don't get picked
- Ensure anything that I say or share (e.g. pictures) is appropriate
- Not share any photos of other people, even if they are in my family
- Understand that if my behaviour is not acceptable my class teacher may remove me from that Google Meet session. I will not be able to re-join the call once it has been ended.
- Understand that I am not to eat food whilst on a Google Meets session as this is a time for listening and communicating with my teacher.
- Understand that Google Meets is not an opportunity to show my class my pets or toys.