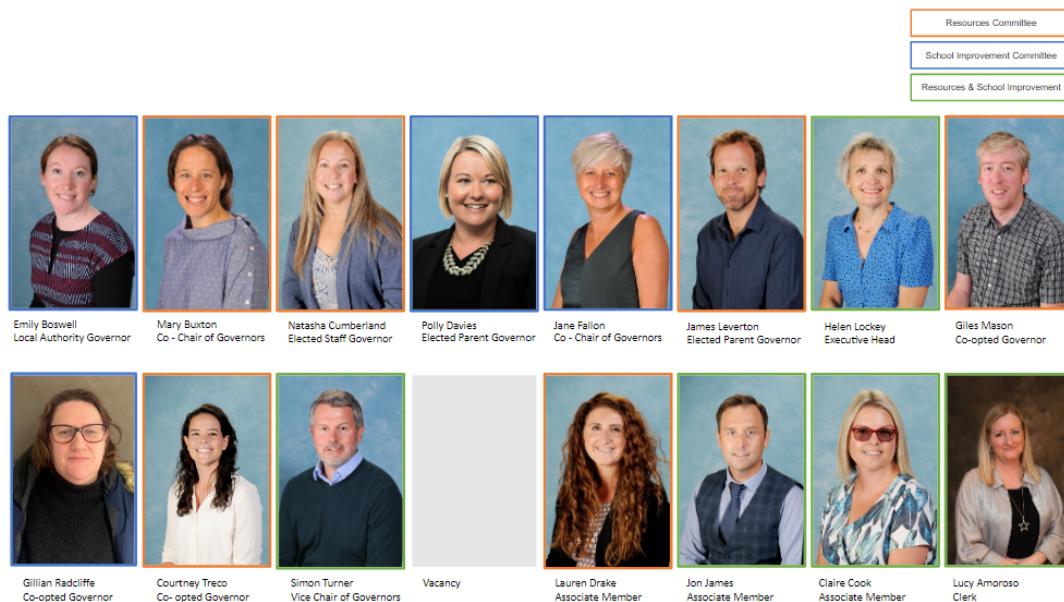


2023-24 GB Structure



The Full Governing Body as at 14th September 2023



Governing Body Membership

<i>Type of Governor</i>	<i>Name</i>	<i>End of term</i>
Parents (2)	Polly Davies	24.01.26
	James Leverton	24.01.26
Co-opted (9)	Simon Turner	07.07.27
	Jane Fallon	07.07.27
	Mary Buxton	31.08.25
	Giles Mason	31.08.25
	Courtney Treco	05.07.26
	Gillian Radcliffe	06.12.26
Local Authority (1)	Emily Boswell	30.03.26
Staff (1)	Natasha Cumberland	31.08.25
Headteachers (1)	Helen Lockey	ex-officio
Not included on Instrument of Government:		
Associate Members (Do not have voting rights at FGB)	Claire Cook	18.09.24
	Jon James	19.09.24
	Lauren Drake	19.09.24

2023-24 GB Structure



Clerk

Lucy Amoroso

2023-24 GB Structure



Sub Committees and working groups of the full governing body:

1. Executive Board

- Jane Fallon Co-Chair of Governors
- Mary Buxton Co-Chair of Governors
- Simon Turner Vice Chair of Governors
- Giles Mason Chair, Resources
- Emily Boswell Co-Chair, School Improvement Committee
- Polly Davies Co-Chair, School Improvement Committee
- Helen Lockey Executive Headteacher
- Claire Cook Head of School, HISN
- Jon James Head of School, HJS

(Co-Chairs of the SIC Committee will attend alternately)

2. School Improvement Committee (SIC)

- Emily Boswell Co-Chair
- Polly Davies Co-Chair
- Jane Fallon
- Simon Turner
- Gillian Radcliffe
- Helen Lockey
- Claire Cook
- Jon James

3. Resources Committee

- Giles Mason Chair
- Mary Buxton Vice Chair
- Simon Turner
- James Leverton
- Courtney Treco
- Natasha Cumberland
- Helen Lockey
- Claire Cook
- Jon James
- Lauren Drake - Federation Business Manager

(The Resources Committee nominates 3 governors to form Pay Review Committee, one of which must be Committee Chair - see below)

4. Pay Review Committee

- Giles Mason Chair, Resources
- Simon Turner Vice Chair of Governors
- Mary Buxton Governor (Resources)
- Helen Lockey Executive Head

2023-24 GB Structure



5. Head Teacher Performance Review Panel

- Jane Fallon Co-Chairs of Governors
- James Leverton
- Gillian Radcliffe

6. Formal Complaints Panel

- Jane Fallon
- Mary Buxton
- James Leverton
- Emily Boswell
- Polly Davies
- Giles Mason

(A panel of 3 or 4 governors will be mobilised on an ad hoc basis from the group above, in the event of a formal complaint being received. This panel will be reviewed when the schools' formal complaints is reviewed and updated, to ensure it is consistent with the requirements set out in this policy)

Performance Management & Pay Appeals

Three governors , not members of Pay Review committee

7. Working Parties:

Ofsted:

- Simon Turner
- Jane Fallon
- Emily Boswell
- Giles Mason
- Polly Davies
- Mary Buxton

(The previous Multi Academy Trust (MAT) working group has been suspended as this issue become less pressing – this will be kept under review)

2023-24 GB Structure



Link Governor Roles

These roles link individual governors to specific areas of the governing body's responsibility. Having link governors does not remove the board's responsibility for these areas. The purpose of a link governor role is to:

1. ensure that someone has specific oversight of a particular areas; and
2. to enable the board to develop a greater depth of knowledge in this area.

It is important to note that having link governors does not remove the board's collective responsibility for each area.

Safeguarding (inc. behaviour, exclusions) (Children Looked After & Previously Looked After)	Emily Boswell Polly Davies
Send & PPG	Gillian Radcliffe
EYFS	Emily Boswell
Key Stage 1	Polly Davies
Key Stage 2	Jane Fallon
Finance	Mary Buxton
Risk Management	Courtney Treco
Stakeholder engagement	TBC (Natasha Cumberland)
Premises and Health & Safety	James Leverton
Governor Induction	Jane Fallon

In general, each link governor role will involve visiting the school and meeting with staff leads (or meeting virtually) to understand how the strategic objectives are being embedded, how money is being spent and any particular issues affecting delivery. These roles should always remain strategic and not operational. See appendix for further detail on each link governor role.



2023-24 GB Structure

Appendix

Summary of governor roles

	Role	Areas of focus / key activities	Monitoring visits Y/N; frequency / format / purpose	Relevant training courses	Additional Notes	Governor name - tbc
1	Safeguarding	Schools' safeguarding systems, structures, processes, and training <ul style="list-style-type: none"> Termly report to SIC & FGB 	Y - 1 per term Focus / format tba in advance	<ul style="list-style-type: none"> Safeguarding: eLearning for school governors and trustees Safeguarding: the governing body's role Read Part 1: Keeping children safe in education 2023 	EB & PD to review and confirm how they will divide their workload.	<ul style="list-style-type: none"> Polly Davies Emily Boswell
2	EYFS	<i>Early years curriculum - intent / implementation & impact</i> <ul style="list-style-type: none"> Termly report to SIC & FGB 	Y - 1 per term (with KS1), receiving feedback from SIP	<ul style="list-style-type: none"> Ofsted- inspection framework (EIF) – making sense of the EIP and preparing for inspection Focused governor visits Understanding the early years foundation stage (EYFS) Primary curriculum – an overview for governors Pupil attendance – the board's monitoring role 	See above	<ul style="list-style-type: none"> Polly Davies, Emily Boswell

2023-24 GB Structure

				<ul style="list-style-type: none"> Behaviour and attitudes – briefing for governors 		
3	KS1	<p><i>KS1 curriculum - intent / implementation & impact</i></p> <ul style="list-style-type: none"> Termly report to SIC & FGB 	Y - 1 per term (with EYFS) receiving feedback from SIP	<ul style="list-style-type: none"> Ofsted- inspection framework (EIF) – making sense of the EIP and preparing for inspection Focused governor visits Primary curriculum – an overview for governors Pupil attendance – the board’s monitoring role Behaviour and attitudes – briefing for governors 	See above	<ul style="list-style-type: none"> Polly Davies, Emily Boswell
4	KS2	<p><i>KS2 curriculum - intent / implementation & impact</i></p> <ul style="list-style-type: none"> Termly report to SIC & FGB 	Y - 1 per term receiving feedback from SIP	<ul style="list-style-type: none"> Ofsted- inspection framework (EIF) – making sense of the EIP and preparing for inspection Focused governor visits Primary curriculum – an overview for governors Pupil attendance – the board’s monitoring role Behaviour and attitudes – briefing for governors 		<ul style="list-style-type: none"> Jane Fallon
5	SEND & PPG	Development, implementation and impact of SEND and PPG strategies; effective use of designated budgets	Y - tbc	<ul style="list-style-type: none"> Special education needs and disabilities (SEND) 	A new role, focus and timings of	<ul style="list-style-type: none"> Gillian Radcliffe

2023-24 GB Structure

		<ul style="list-style-type: none"> Annual (?) report to governors 		<p>for governors – parts 1 and 2</p> <ul style="list-style-type: none"> Children look after: The role of governors in championing the needs of children look after; lead governor training for children looked after Pupil premium grant (PPG); new to PPG responsibilities; focus on PPG: cost of living crisis and post covid recovery Focus on racial justice and multilingualism Pupil attendance – the board’s monitoring role Behaviour and attitudes – briefing for governors 	monitoring visits tbc	
6	External Stakeholder engagement	<ul style="list-style-type: none"> Parent Survey Termly governors Newsletter 	No (Coordinate governor presence at events)			<ul style="list-style-type: none"> Tbc (supported by ST, and RG)
7	Staff engagement & wellbeing	<ul style="list-style-type: none"> Staff Survey 	No	<ul style="list-style-type: none"> Mental wellbeing – supporting a whole school approach 		<ul style="list-style-type: none"> TBC Natasha Cumberland
8	Finance	Annual and 3 year budget setting; Financial management policies and procedures	Annual budget scrutiny meeting	<ul style="list-style-type: none"> School revenue funding workshop School financial management 		<ul style="list-style-type: none"> Mary Buxton Giles Mason Courtney Treco

2023-24 GB Structure

			3-yearly review of financial management	<ul style="list-style-type: none"> Primary PE and sport premium: purposeful investment and effect reporting 		
9	Risk	<p>Significant risks to schools' strategy; budget</p> <ul style="list-style-type: none"> Maintain & update schools' strategic risk register Report to Exec Board / FGB 	Annual risk review			<ul style="list-style-type: none"> Courtney Treco
10	Premises and H&S	H&S procedures and reviews across schools; school assets; maintenance of and capital investment to schools	<p>Y – H&S 1 per year</p> <p>Fixed Asset review 1 per year</p>	<ul style="list-style-type: none"> Health and safety for governors 	To include a review of capital expenditure / plans	<ul style="list-style-type: none"> James Leverton
11	IT and data security / business continuity	tbc	<p>TBC</p> <p>Meet with IT provider</p>		A new role - to be developed through 23/24 to confirm scope and activities of role	<ul style="list-style-type: none"> Simon Turner
12	Governor induction & training	Ensuring smooth onboarding of new governors; overseeing training record and knowledge sharing across FBG	No			<ul style="list-style-type: none"> Jane Fallon