



## **Pupil and Parent Agreement** **Acceptable use of Information and Communications** **Technology Agreement**

### **Pupil**

When I use the Internet, social media and email, I will keep to these rules:

- I will only use the Internet with permission and only when there is a teacher or member of HJS staff present
- I will not try to find unsuitable sites on the Internet and I will keep away from sites that I am not permitted to access.
- I will only email and share documents with people I know or who my teacher has approved.
- The messages I send will be polite and sensible.
- I will not give my full name or home address or telephone number, or arrange to meet someone unless my parent, carer, or teacher has given written permission.
- I will keep passwords safe.
- I will keep my parents and responsible adults in school informed of anything that upsets me when using technology.
- I will use all technology I am provided with in a respectful manner.

### **Parent**

I have read and understood the above rules for acceptable use of the Internet and will discuss these with my child.

**By completing the New Pupil Information Form, you confirm that both you and your child have read, understand and agree to comply with this agreement.**

