



Hampton Junior School Remote Learning Policy

Version	Date	Review	Comments
1	January 2021	March 2021	
2	March 2021	September 2021	Updated on full reopening of school 8.3.21
3	September 2021	January 2023	Updated: removal of class bubbles as per DfE guidance
3	January 2023	January 2026	Reviewed no changes

‘Be the best you can be!’

- Aim

This remote teaching and learning policy aims to:

- Ensure consistency in the approach to remote learning for pupils who are not in school for an agreed reason such as self-isolation, illness or their well-being as well as for any periods of school closure.
- Set out expectations for all members of the school community with regards to remote learning.
- Be consistent with our approach to teaching and learning for students who are on site.
- Provide appropriate guidelines for data protection.

- Provision of remote education for pupils

The school will provide remote education for pupils in the following circumstances:

- Where there is a full or partial closure of the school which leads to a suspension of onsite provision.
- Where a parent informs the school that a student is required to self-isolate at home in order to reduce the risk of community transmission of infection or illness.

- Responsibilities of teachers

Teachers will:

- Use the Google Classroom platform to upload and manage the home learning provision.
- Upload tasks, consistent with current school curriculum, on a daily basis so the following day's work is available to view the evening before.
- Provide a suggested timetable for structuring the home learning.
- In a whole week, provide 4 - 5 maths and English activities and between 3-5 wider curriculum activities, with appropriate accompanying resources, which equate to 4 hours of teaching and learning per day.
- Include spellings, times tables practice/maths skill and 10-20 minutes daily reading in the activities for the week.
- Monitor the work which is submitted by children and teachers will endeavour to respond to messages during the school day.
- Will check all work submitted but will give feedback on one piece of maths, one piece of English and one other curriculum piece in a week. Feedback may entail 'feedback slides' as per the Marking and Feedback Policy.

Class Closure

In the event of a 'class closure' and the whole class self-isolating due to a positive result, teachers will facilitate 'live' sessions for whole class engagement. This could be in the form of:

- morning briefing
- an assessment/feedback session
- a story read by the teacher
- a poem
- a quiz
- a mindfulness activity
- class assembly
- star of the week assembly

Whole Class Video engagement

Teachers will upload and include links for recorded video messages for any of the following purposes:

- Instructions and modelling for a particular lesson, activity or skill
- 'Checking in' with the class
- Motivational messages
- Praise and reward
- Giving whole class feedback

Responsibilities of Senior Leaders

When individual or groups of students are required to engage with remote education senior leaders are responsible for:

- Monitoring the effectiveness of remote learning – for example through regular meetings with teachers, reviewing work set and reaching out for feedback from pupils and parents.
- Monitoring the security of remote learning systems, including data protection and safeguarding considerations.

Inclusion Manager/ SENCO

When individual or groups of students are required to engage with remote education, the Inclusion Manager will:

- Support year groups in the provision of suitable remote education tasks for students who need personalised provision.
- Liaise with families who may have issues accessing remote education to ensure students are able to engage with school provision.
- Manage liaison with and access to the support needed from other agencies, e.g. speech therapy, CAMHS (Child and Adolescent Mental Health Service), etc.

Designated Safeguarding Lead

The DSL is responsible for implementing the school safeguarding policy and ensuring that reported concerns and existing cases are appropriately managed. This applies whether the students are being educated on or offsite whilst they are on roll.

Responsibilities of Parents and Pupils

Staff can expect pupils learning remotely to:

- Be contactable during the school day and to respond to a message within 48 hours if using electronic communication.
- Complete work to the deadline set by teachers.
- Seek help if they need it, from teachers or LSAs.
- Alert teachers if they're not able to complete work.

Staff can expect parents with children learning remotely to:

- Make the school aware if their child is sick or otherwise can't complete work.
- Seek help from the school if they need it.
- Be respectful when making any complaints or concerns known to staff.
- Monitor their child's use of online communication.