



March 2026

Dear Parent/Carer,

BOOKING SYSTEM: Virtual SEND PARENT/CARER CONSULTATIONS

Wednesday 25th March 2026

Virtual appointment between 9am and 4.30pm

As your child is currently on the SEND register, we would like to offer you an additional, optional appointment to discuss their progress and intervention for the next term. This will be in addition to the parent consultation appointment with your child's class teacher. The online booking system allows you to choose your own appointment and you can book a slot, with either Mrs Maxted or Mrs Hughes. We have allocated 9 minutes per appointment. You will receive an email confirming your appointments.

You may feel this appointment is not necessary, especially if we have met recently or are due to meet soon. If so, please do not worry, you do not need to book a slot as we can always catch up at another point during the term.

This system goes live at 7.00pm on Monday 16th March and closes for bookings on Monday 23rd March at 7.00pm.

Please visit [school cloud](#) to book your appointments; login with your child's full name.

Kind regards,

Lisa Maxted
Inclusion Manager

Chloe Hughes
SEND Lead Teacher

