



Year 4 Welcome Meeting

Two schools, one community!

We hope you will find the following information useful.

Following the presentation, if you have any questions, please contact the school admin team:

Telephone: 0208 979 2545

Email: office.hjs@hpp.school





Welcome

Ms Helen Lockey
(Executive Headteacher)

Mr Jon James
(Head of School)



Key Staff



Helen Lockey
Executive
Headteacher



Jon James
Head of School



Rina Miah
Assistant
Headteacher



Lisa Maxted
Inclusion
Manager



Lauren Drake
Federation Business
Manager



Nikki McLachlan
Receptionist
PA to the ELT



Rachel Wibden
Welfare Staff



Yr 4 Team



Miss Miah



Miss Browne



Miss Klinger



Mrs Simms



Mrs Reeves

Curriculum

Science and Computing

Computing: Connecting Networks, Google Slides and Online Safety.

Science: Animals including humans and States of Matter

Understanding the world around us: Geography: How are mountains from across the world similar and different?

What is a mountain and where are they located in the world? How are mountains formed? Which biomes can mountains be found in? What is the impact of tourism on mountains? Are all mountains the same?

History: How did the Roman invasion affect British life?

When and why did the Romans invade Britain? Why did some invasions fail while others were successful? What role did Boudicca play in Roman history? What impact did the Romans have on British society?

RE: How do Hindus beliefs come to life through worship, symbols and stories

PSHE: Mental Health & Well Being - Think Positive
Living in the Wider World - Respecting Rights

Literacy and Language skills

The Lost Thing by Shaun Tan - character description and dialogue

Cloud Tea Monkey by Elspeth Graham and Mal Peet- Recount and Leaflet

The assassination of Julius Caesar an adapted version by Andrew Matthews - Newspaper report and dialogue.

Grammar, Punctuation and Spelling (GPS)

Guided reading / Reading comprehension

French - Je me Presente (presenting myself) and Je peux (things I can do)

Year 4 Autumn Term 2025

Creativity and PE:

Art: Exploring colour theory and creating landscapes

DT: Food Technology - Stuffed Peppers

Games: Basketball, rounders, netball and football.

Music: Wider opportunities - Brass lessons, Glockenspiel skills and Roman rap.

Mathematics skills and knowledge:

Adding and Subtracting: mental and written methods for addition and subtraction.

Multiplication tables: Learning facts up to x12

Multiplication and Division: mental and written methods for multiplication and division.

Place value: counting in multiples, finding more or less than a given number, counting back through zero, recognising the place value of digits in a four-digit number, order and compare numbers, rounding numbers to the nearest 10/100/1000, read Roman numerals.

Measurement: converting between different units of measure, calculating the perimeter, finding the area of rectilinear shapes

Key vocabulary for this term

Geography: mountain range, altitude, hemisphere, continent, tectonic plate.

History: Celts, invasion, emperor, Boudicca, Caesar, Claudius, empire, infrastructure.

Science: digestive system, oesophagus, large/small intestines, enzymes, stomach, teeth, food chain.
Solid, liquid, gas, particles.

Calculation Policy



Hampton Junior School

Written Calculations Policy

Version	Date	Comments	Review
1	Summer 2015	Approved by SLT	
2	Spring 2024	Amended in consultation with teaching staff	
3	Summer 2025	Amendments made to HJS Policy with SLT and teaching staff	
4			Summer 2026

'Be the best you can be!'

Year 6: Long multiplication (including decimals in a context)

Long multiplication:

1)

$$\begin{array}{r}
 \text{H Th Th Th H T O} \\
 1342 \\
 \times 13 \\
 \hline
 4026 \\
 13420 \\
 \hline
 17446
 \end{array}$$

National Curriculum statutory objectives:

- Multiply **multi-digit numbers up to four digits by a two-digit whole number**, using the formal written method of long multiplication.

Teacher Modelling Example:

- 1) <https://youtu.be/5PeS66DviBk>
- 2) <https://youtu.be/FHdXjJmCqzM>

2)

$$\begin{array}{r}
 \text{T O . 10 100 1000} \\
 1.23 \\
 \times 3.2 \\
 \hline
 2.46 \\
 3.690 \\
 \hline
 3.936
 \end{array}$$

Daily routine



- **8.30 - 8.45am** - Soft start to the morning. As soon as children arrive at school, they go straight to class where there will be an activity for them to complete.
- **8.50am** – Registration
- **8.50-9.20am** – Guided reading
- **9.20am** – English / Maths
- **10.30am** – Break time, Fruit and Milk
- **10.50am** – English / Maths
- **12:15pm** - Lunch
- **1.15-1.30** –Afternoon starter
- **1.30pm** – Afternoon lessons
- **2.50pm** – Assembly
- **3.15pm** – End of the school day
- **4.15pm** - Clubs finish

At the end of the school day children will be dismissed from the front playground. Any children collected late, after 3.20pm, will need to be signed out from the school office, by an adult.



Home-school diaries and home learning

- Each child will be provided with a home-school diary to record their homework.
- 2 weeks per page.
- Children will be expected to complete reading, spellings and times tables 5 times per week.
- The home-school diary is checked weekly so parents can also use this as a form of communication with teachers.
- We also have 3 homework platforms: TTRockstars, Spelling Frame and Google Classroom. All children will be provided with their login details in September.



Week's Beginning: _____

Weekly Learning Support Page

Homework

The school homework policy requires your child to complete the following activities at least 5 times each week (e.g. 5 x reading, 5 x spellings etc). Please tick the corresponding day and then sign the box at the end of the week.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Reading							
Phonics/Spelling							
Maths skills							
Parent signature				Teacher signature			

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Reading							
Phonics/Spelling							
Maths skills							
Parent signature				Teacher signature			

Home / School communication

Please use the space below if you have any messages / notes for your child's class teacher

Spellingframe



Google Classroom



Multiplication tables check (MTC)

The multiplication tables check (MTC) is statutory for all year 4 pupils in England.

The purpose of the MTC is to determine whether pupils can recall their times tables fluently, which is essential for future success in mathematics.

The test will be administered in school during the first week of June.

It is essential that your child learn their times table up to 12×12 fluently. They are expected to answer the multiplication sum within 6 seconds.

We will help the children in school by practising every day.



You can help your child at home by encouraging them to complete 10 minutes of Times Tables Rockstars and/or the multiplication checker on their Google Classroom, a minimum of 5 times per week.



Google Classroom

The Multiplication Checker on the Google Classroom is exactly the same format as the official Government test so the children will be very familiar with the test format before June.



Supporting Your Child with Reading

The most important thing to remember when reading with your child is to encourage them to **read out loud!** It is also essential to encourage your child to follow what they are reading by placing their **finger on each word**.



It is also good to **discuss the book** with them. What do they like about the book? Who is their favourite character and why? What do they think will happen next? There are questions in the back of their home school diaries to support with this.

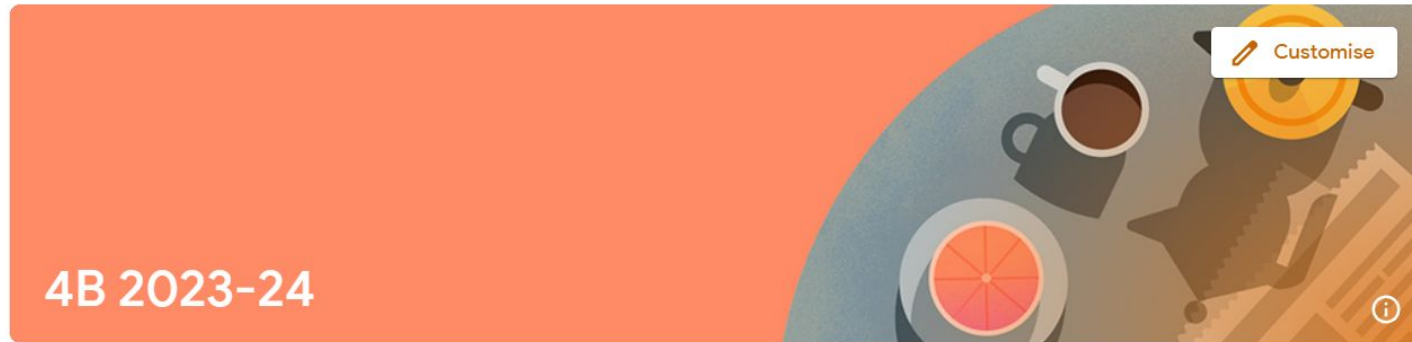
You may like to try some **paired reading**. This is when you and the child read the sentence at exactly the same time. This will support the reluctant readers.

You may want to take it in **turns when reading**. You could read a sentence first and then your child can read the next one.

Audio books are also a great way of getting a child involved with reading and books.

Google Classroom

Stream Classwork People Marks



Stream

Classwork

intialsurname20@hpp.school

The login details will be placed in the children's home school diaries when they have been organised. We will also go through the steps to logging in with them in school.

Supporting Your Learning



Fine Motor Skills

Posted Yesterday



White Rose Maths

Posted Yesterday



Times Tables websites

Posted Yesterday

Behaviour



Mr James

YOYOB Chart

Honey Pot Child will move on to honey pot if they have demonstrated exceptional behaviour and academic achievement * At this point, the child may see their behaviour lead to celebrate their success.
Top Banana Child will move on to top banana if they have demonstrated outstanding behaviour and academic achievement *
Bee's Knees
Good Job If a child has been working really hard, been polite or generally lovely they can move their name to this card.
Reminder Following a verbal reminder, children are to move their name on to the yellow warning card.
Playtime reflection Children to stay in for a period of time. This will need to be with the class teacher!
Sent to(see chart on wall) Children to be sent to the Senior Leader for this year group!
Head of School Child to be sent to the head of school.

- Hampton Junior School has very high expectations with regards to behaviour.
- The behaviour policy is consistently used throughout the school and features core 'Bee rules'
- The main feature is the YOYOB chart, which can be found in every classroom. This is an acronym for: You Own Your Own Behaviour.
- The chart provides both positive praise and clear consequences.
- Each year group has a senior leader allocated as a behaviour lead.

Bee Rules



Be kind to others



Be a good listener



Be respectful towards yourself, others and the school environment



Be hardworking and challenge yourself



Be responsible



School uniform

The governors and staff at Hampton Junior School believe the school uniform is an important part of the school's success. We believe it builds a sense of belonging to our school and we are extremely proud of the image portrayed by children wearing our school uniform in the local community.



School Uniform	Where to buy
HJS badge white polo/white polo top	School Days/ High street stores
HJS badge red sweatshirt or cardigan	School Days
Black or dark grey knee length skirt, trousers, <u>long</u> shorts for summer (i.e formal/city shorts - no lycra cycling short or leggings)	High Street stores
Red check knee length dress for summer	High Street stores
Black, grey, white or red socks or tights	High Street stores
Black school shoes (<i>NO trainers, boots or plimsolls e.g. Vans</i>)	High Street stores
Plain coat	High Street stores
HJS badge red backpack or suitable school bag	School Days/High Street stores
Plain red or black sun cap	School Days/High Street stores



PE / Games Kit

HJS badge house athletics t-shirt

Black shorts

Black HJS Hoodie

Plain black tracksuit trousers (no fashion branding)

Trainers

PE kit

- Each child will be part of an HJS team. The t-shirt colour will be the same as this team e.g. Bushy = green
- PE days will be set days
- Children come to school dressed in PE kits on allocated days
- Year 4 PE days will take place on a : **Monday** and **Friday**



Bushy – Green

Hampton – Yellow

Thames – Blue

Tudor – Red



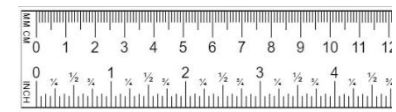
At HJS we want to encourage pupils to become independent learners who take responsibility for their own equipment. Therefore, all children are expected to have the following equipment at school. Please ensure all personal equipment is clearly labelled.

This stationary should be replenished regularly.

Equipment

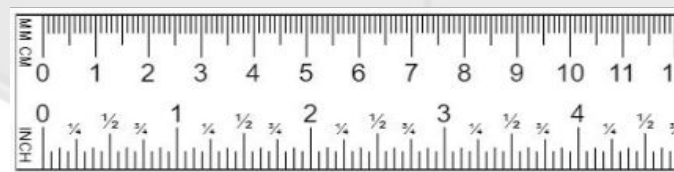


- *Named pencil case (suitably sized to fit in a tray)*
- *HB pencils (x3) for writing*
- *300mm ruler*
- *Eraser*
- *Colouring pencils*
- *Purple Biro (not gel pen)*
- *Pritt Glue stick and spare*
- *Pencil sharpener (to catch shavings)*
- *Whiteboard pen (x2)*
- *Yellow and green highlighter*
- *A4 Plastic press stud wallet for reading book and home school diary*



Inkpot

Class essential items	Price
Rubber	35p
Pencil	25p
30cm Ruler	40p
Purple pen	50p
Handwriting pen	50p
Whiteboard pen	70p
Whiteboard rubber	80p
Yellow Highlighter	75p
Green Highlighter	75p
Sharpener	75p
Glue stick	1.70
Empty pencil case	1.35
Full set – Worth £8.80	



- Stationery shop run by UKS2 pupils
- Every Tuesday and Friday from 12.30pm in the school library
- Purchase any equipment needed





Arbor & Free School Meals

Hampton Junior School uses Arbor, an online payment system, for school communication and to collect all money for school events including the following:

- School meals - not for 25 / 26
- Educational visits/school journeys
- Swimming lessons
- Food technology contribution
- HJS school enrichment activities e.g theatre group

You will receive a welcome email from Arbor when your child starts HJS in September inviting you to log in. Please ensure you follow the link from HJS as opposed to HISN and that you do this asap so that the school can communicate with you. Once you have successfully logged in, please download the [Arbor app](#).

Please contact the admin team if you need any support.





Mayor's Meals

This scheme will continue in September and all pupils in years 3-6 will be entitled to a free school meal.

We understand that this will be popular choice for the children.

However, if you wish your child to have a packed lunch please let the admin team know.

Please ensure that you update the school with any dietary requirements.

Attendance and Punctuality



In line with the school's attendance policy all absence requests during term time must be put in writing to the Head of School, who will respond accordingly.

Regular attendance and good punctuality at school are not only legal requirements, but are essential for children to access a broad and balanced curriculum and to fulfil their educational potential.

HJS identify 'good' attendance as being 95% or higher.

It is the parent/carer's responsibility to inform the school of the reason for a child's absence by 9am on the first day of absence.

If a child has vomited or has diarrhea then parents should keep them off school for 48 hours from the last period of sickness to ensure that they recover.

If a child is likely to be absent for a long period, greater than 3 days, the school may request that the parent provide medical evidence from a doctor / GP.

Punctuality: The school gates open at 8.30am. The registers are taken at 8.45am. If a child arrives after this time they will be recorded as late.

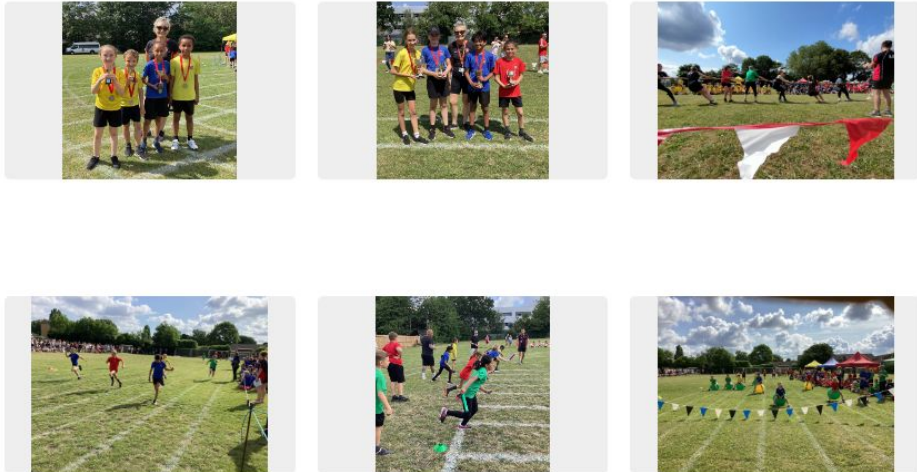
The Buzz

Summer Term - 22nd June 2023



Sports Day

Sports Day 2023 will certainly be one to remember! What a fantastic day full of plenty of competition and determination with every student representing their respective house with such pride. Congratulations to everyone for taking part and putting in 100% effort. The winning house will be revealed soon!



Communication

HJS is an extremely busy school and therefore it is vital that we maintain excellent communication with our families. We do this using the following:

- ❖ Phone calls
- ❖ Arbor
- ❖ Emails via office.hjs@hpp.school
- ❖ The Buzz – our school newsletter
- ❖ Facebook
- ❖ Termly parent consultations
- ❖ Parent year group meetings
- ❖ Termly curriculum maps / newsletters
- ❖ Google Classroom
- ❖ Homeschool Diary
- ❖ Playground – when dismissing classes



Medical needs



Welfare staff: Rachel Wibden (Paediatric First Aid – FAIB)

Short Term Medication:

Whenever possible parents/carers should administer short term medications such as antibiotics, nose drops, eye drops, and ear drops at home.

If it is necessary to administer short term medication during the school day, such medication will be given by school staff only if:-

- 1) The parent/carer has completed a medical consent form
- 2) A parent/carer gives the prescribed medication to the school office in a clearly labelled container with the pharmacist's label intact, showing the child's name and instructions for administering the medicine.

Long Term Medication:

All children will need a health care plan completed with the Welfare Officer.

'Be supportive'

HPPA

Hampton Primary Partnership Association



HPPA communication: Classlist



Mobile Phone Policy

‘we are committed to making our schools smartphone free. Children cannot use smartphones during school hours and we do not want your child to bring a smartphone into school’ (Richmond Schools)



- Only children in year 5 and 6 will be allowed to bring mobile phones into school.
- Parents wishing their child to bring a phone will be required to complete the Mobile Phone eform, giving permission for their child to bring a phone to school and sign the agreement.
- **Feature phones or ‘brick phones’** will be automatically accepted. This feature / brick phone must be powered off prior to entering the school site and immediately handed into the class teacher.
- **Smartphones** are not permitted unless there are exceptional circumstance. The specific reason will need to be indicated on the eForm and a compulsory meeting with a member of the Executive Leadership Team is required before any agreement is made.
- If approved, the smartphone must be powered off prior to entering the school site and immediately handed into the school office where it can be collected at the end of the day. Pupils will have no access to them whilst they are on school premises.
- **Smart watches** will not be permitted at school.
- Parents / adults are not permitted to use mobile phone devices on the school playground during the school day.
- During assemblies / events in school, parents are able to take images of their child but these must not be uploaded to any form of social media.
- Any breach of the Mobile Phone agreement by a pupil will trigger disciplinary action in line with the school behaviour policy, which may result in the confiscation of their device.

HPP's Full Governing Body

- 14 Governors including...
- 2 current vacancies
- 3 Associate Members
- 1 Clerk
- 2 Sub-Committees



Anna Wells
Co-opted Governor



Courtney Treco
Co-opted Governor



Emily Boswell
L.A. Governor



Giles Mason
Co-opted Governor



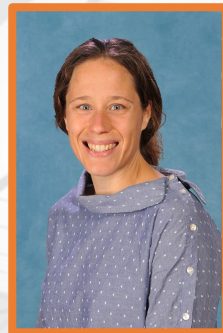
Gillian Radcliffe
Co-opted Governor



Jane Fallon
Co-opted Governor



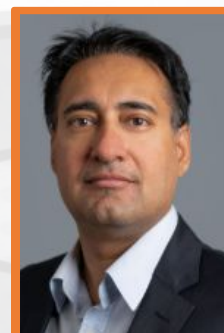
Helen Lockey
Executive Head



Mary Buxton
Co-opted Governor



Polly Davies
Co-opted Governor



Rajvinder Uppal
Co-opted Governor



Ruth Lancaster
Elected Parent
Governor



Simon Turner
Co-opted Governor



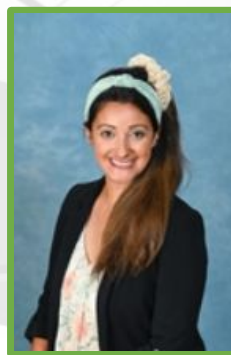
Elected Parent
Governor



Elected Staff
Governor



Jon James
Associate Member



Anna Gale
Associate Member



Lauren Drake
Associate Member



Beth Hemphill
Clerk



‘The core functions of the governing body.. include, but are not limited to ensuring:

- that the **vision, ethos and strategic direction** of the school are clearly defined
- that the **headteacher performs their responsibilities** for the educational performance of the school
- the **sound, proper and effective use of the school’s financial resources’**

Source: Maintained schools governance guide, DfE 2024

